

## **BURNLEY BOROUGH COUNCIL**

### **NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS**

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive (unless otherwise stated) during the month of December 2021 onwards, published by 2<sup>nd</sup> November 2021. Due to circumstances, these decisions could also be taken by Officers using urgency powers.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

<b>Matter for Decision</b>	<b>Purpose</b>	<b>Key Decision – Yes or No</b>	<b>Anticipated date of decision</b>	<b>Public or Private report. If Private give reasons</b>	<b>List of documents to be submitted including any background papers</b>	<b>Contact person &amp; Executive Portfolio</b>
Planning for Health SPD	To consider a report to seek Members' approval of a draft of the Planning for Health SPD to be issued for formal public consultation	Yes	January 2022	Public	Report setting out the key issues.	Elizabeth Murphy Economy and Growth Planning Policy Manager  Executive Member for Economy and Growth
Residential Extensions SPD -	To consider a report to seek Members' approval of a draft of the Residential Extensions SPD to be issued for formal public consultation	Yes	December 2021	Public	Report setting out the key issues.	Sarah Waddington Economy and Growth Senior Planner  Executive Member for Economy and Growth

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Houses in Multiple Occupation (HMOs) and Small Flats SPD	To consider a report to seek Members' approval of a draft of the Houses in Multiple Occupation (HMOs) and Small Flats SPD to be issued for formal public consultation	Yes	December 2021	Public	Report setting out the key issues.	Pete Milward Economy and Growth Principal Planner  Executive Member for Economy and Growth
Sale of land at Holme Road (also known as Stoneyholme Recreation Ground)	To consider a report on the Sale of land at Holme Road (also known as Stoneyholme Recreation Ground) to Burnley College	Yes	December 2021	Private – The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972 schedule 12A, Part 1, Paragraph 3.  Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report setting out the key issues.	Howard Hamilton Smith Head of Finance and Property  Executive Member for Resources and Performance

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Various Compulsory Purchases under the Empty Homes Programme	To consider a report on Various Compulsory Purchases under the Empty Homes Programme	Yes	December 2021	Public	Report setting out the key issues.	Clare Jackson Private Sector Housing Manager  Executive Member for Housing & Development Control
Approval of the revised Housing Renewal Policy	To consider a report on the Approval of the revised Housing Renewal Policy including new grants such as the Handy Person service for Burnley	Yes	December 2021	Public	Report setting out the key issues.	Clare Jackson Private Sector Housing Manager  Executive Member for Housing & Development Control
Approval of the civil penalty policy for noncompliance with The Electrical Safety Standards in the Private Rented Sector (England) Regulations 2020	To consider a report on the Approval of the civil penalty policy for noncompliance with The Electrical Safety Standards in the Private Rented	Yes	December 2021	Public	Report setting out the key issues.	Clare Jackson Private Sector Housing Manager  Executive Member for Housing & Development Control

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	Sector (England) Regulations 2020					
Selective Licensing Designation Areas in Burnley Wood with Healey Wood and the Leyland Road area.	To consider a report on whether to approve the selective licensing designation areas in Burnley Wood with Healey Wood and the Leyland Road area-including submission to the Secretary of State for Confirmation (if confirmed)	Yes	January 2022	Public	Report setting out the key issues	Clare Jackson Private Sector Housing Manager  Executive Member for Housing & Development Control

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Revenue Monitoring Report 2021/22 Quarter 2	To consider a report on Revenue Monitoring 2021/22 for Quarter 2	No (Full Council Policy Framework decision)	December 2021	Public	Report setting out key issues	Howard Hamilton-Smith Head of Finance & Property  Executive Member for Resources and Performance
Capital Monitoring Report 2021/22 Quarter 2	To consider a report on Capital Monitoring 2021/22 for Quarter 2	No (Full Council Policy Framework decision)	December 2021	Public	Report setting out key issues	Howard Hamilton-Smith Head of Finance & Property  Executive Member for Resources and Performance
Treasury Management Mid-Year Report 2021/22	To consider a report on Treasury Management Mid-Year 2021/22	No (Full Council Policy Framework decision)	December 2021	Public	Report setting out key issues	Howard Hamilton-Smith Head of Finance & Property  Executive Member for Resources and Performance

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Fees & Charges Tariff Report 2022/23	To approve the Fees and Charges Tariff 2022/23	No (Full Council Policy Framework decision)	December 2021	Public	Report setting out key issues	Howard Hamilton-Smith Head of Finance & Property  Executive Member for Resources and Performance
Banking Contract	To approve a new contract with the Council's existing bankers	Yes	December 2021	Private – The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972 schedule 12A, Part 1, Paragraph 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report setting out the key issues	Howard Hamilton-Smith Head of Finance & Property  Executive Member for Resources and Performance
Gambling Act 2005 - Policy January 2022 to December 2024	To consider a report on a Gambling Act 2005 Policy from January 2022 to December 2024	No ((Full Council Policy Framework decision)	December 2021	Public	Report setting out the key issues	Jo Swift Head of Streetscene  Executive Member for Community and Environmental Services

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Household Support Fund	To consider a report on a Household Support Fund - provide support to vulnerable households in most need of support this winter as the economy recovers primarily with food, energy and water bills.	Yes	December 2021	Public	Report setting out the key issues	Rob Dobson Head of Policy and Engagement  Leader/Executive Member for Community and Environmental Services
Health and Safety Intervention Plan 2021/22	To consider a report on the Health and Safety Intervention Plan 2021/22	No ((Full Council Policy Framework decision)	December 2021	Public	Report setting out the key issues	Jo Swift Head of Streetscene  Executive Member for Community and Environmental Services



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Food (Official) Controls Delivery Plan 2021/22	To consider a report on the Food (Official) Controls Delivery Plan 2021/22	No (Full Council Policy Framework decision)	December 2021	Public	Report setting out the key issues	Jo Swift Head of Streetscene  Executive Member for Community and Environmental Services
Levelling Up Fund	To consider a report on the implementation of the Levelling Up Fund, including the acquisition of property for regeneration purposes.	Yes	January 2022	Private – The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972 schedule 12A, Part 1, Paragraph 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report setting out the key issues	Kate Ingram Strategic Head of Economy and Growth  Executive Member for Economy and Growth
Lower St James Street Heritage Action Zone	To consider a report on the implementation of the Lower St James Street Heritage Action Zone including the acquisition of	Yes	January 2022	Private – The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972 schedule 12A, Part 1, Paragraph 3.	Report setting out the key issues	Megan Eastwood Economy and Growth Development Officer  Executive Member for Economy and Growth

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	property for regeneration purposes			Information relating to the financial or business affairs of any particular person (including the authority holding that information).		

Meetings of the Executive will be held on the following dates: 1<sup>st</sup> December 2021, 19<sup>th</sup> January and 14<sup>th</sup> February 2022. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. All meetings are usually held at the Town Hall.

This Notice will be further updated by the following dates: 16<sup>th</sup> December 2021, 14<sup>th</sup> January and 15<sup>th</sup> February 2022.

A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Catherine Waudby, Head of Legal and Democratic Services, Town Hall, Manchester Road, Burnley BB11 9SA.

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